

CLAY COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

Minutes of January 18, 2024 Meeting

Clay County Appraisal District Board of Directors held a regular meeting on January 18, 2024 in the Clay County Appraisal District office building located at 101 E. Omega, Henrietta, Texas. Members present were: Bobby Elledge, Chase Broussard, Richard Harding, Billy Carlton, and Matthew Shoemaker. Dee Ann Littlefield and Oat Deweber were absent. Also present were Chief Appraiser, Lisa Murphy and Office Manager, Lisa McLachlan.

2024-001. Chase Broussard called the meeting to order at 6:02 PM.

2024-002. A quorum was established (5 of 7).

2024-003. Public Access: No one from the public was present to address the board.

2024-004. Chief Appraiser, Lisa Murphy reported that current daily operations are dominated by catching up on appraisal cards and collections from taxpayers.

2024-005. Billy Carlton made a motion, seconded by Bobby Elledge, to approve the minutes from the December 7, 2023 meeting. Motion passed 5-0-0.

2024-006. Bobby Elledge made a motion, seconded by Matthew Shoemaker, to approve the financial report for December 2023. Motion passed 5-0-0.

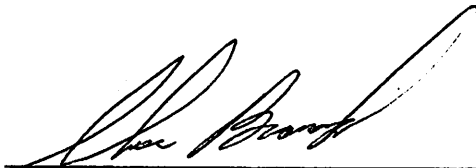
2024-007. Statements of Officers were signed and Oaths of Office administered to: Bobby Elledge, Chase Broussard, Richard Harding, Billy Carlton, and Matthew Shoemaker.

2024-008. Bobby Elledge made a motion, seconded by Richard Harding to nominate Chase Broussard for Chairman. Election to Chairman was unanimous. Bobby Elledge made a motion, seconded by Richard Harding, to nominate Dee Ann Littlefield for Vice Chairman. Election to Vice Chairman was unanimous. Richard Harding made a motion, seconded by Matthew Shoemaker, to nominate Bobby Elledge to Secretary. Election to Secretary was unanimous.

2024-009. Richard Harding made a motion, seconded by Billy Carlton, to ratify the seven 2024 contracts on the attached list. Motion passed 5-0-0.

2024-010. Next meeting was set for February 15, 2024 at 6:00 PM.

2024-012. Meeting was adjourned at 6:35 PM.



(signature and office) Clay County Appraisal District

CLAY COUNTY APPRAISAL DISTRICT
2024 CONTRACT RATIFICATION

CONTRACTOR	TERM	AMOUNT	DUTIES
PRITCHARD & ABBOTT	2024-2025	8,400 YRLY	MAPPING/GIS
PRITCHARD & ABBOTT	2024-2025	42,980 YRLY	REAL & COLL SOFT/HARD
PRITCHARD & ABBOTT	2024-2025	63,500 YRLY	MINERAL/UTILITIES
WESTERN EVALUATION APPR	2024-2026	24,000 QTRLY	REAL PROPERTY
ARMSTRONG & ARMSTRONG	2024	500 YRLY	RETAINER FOR ARB ATTY
EDGIN PARKMAN & FLEMING	2024	10,250 YRLY	AUDIT
DIR IMAGERY	SEPT 2023-OCT 2024	6,338.84 YRLY	MAP IMAGERY